

**COMMISSIONERS:**

DeLoris Roberts, Mayor  
Eleanor Randall, Vice Mayor  
John Martin  
Terry Knowles  
William Carlton

**CITY MANAGER:**

Chad M. Shryock, City Manager  
Donna R. Mayes, City Clerk

**CITY ATTORNEY:**

Patricia Carter

**MINUTES**  
**COMMISSION WORKSHOP**  
**October 6, 2005 @12:00 PM**

Mayor Roberts called the Workshop of the Hawthorne City Commission to order at 12:00 PM. Present were Mayor Roberts, Vice Mayor Randall, Commissioners Martin, Knowles and Carlton. Also present was City Attorney Carter, City Manager Shryock and City Clerk Mayes.

Vice Mayor Randall gave the Invocation and City Manager Shryock led the Pledge of Allegiance.

**Item 1. Emergency Management**

Mayor Roberts recommended that a five member task force be formed and that each board member submit one name to make up the task force that would be trained by the Red Cross in implementing an evacuation plan. In case of a disaster, Mayor Roberts also suggested putting the word out to the people that they have a choice of going to a shelter or either stay in their own homes. City Manager Shryock stated that the City could coordinate with the Red Cross and the County as to what the City's role would be. Commissioner Martin disclosed that by next year the Shell Elementary School would have a facility that would meet the requirements for a shelter. He advised if the City operated a shelter independently they would be liable for staffing, supplies and the welfare of persons occupying it, so it would be better to operate under the Red Cross. He also suggested contacting Putnam County since west Putnam considers Hawthorne home and getting involvement from them. Vice Mayor Randall voiced that the churches recognize the need and are trying to be prepared. Commissioner Martin remarked that we could possibly get a grant to purchase a generator if it served the surrounding communities also. City Manager Shryock suggested that the board look at coordinating a committee first with the County and Red Cross and pull from their suggestions.

**Item 2. Impact Fees**

City Attorney Carter expressed that she had researched and found three different ways of accessing these fees; by meter size, counting the fixtures and the system that Mr. Norman spoke of by determining the amount of water used.

A lengthy discussion issued with the general consensus being to go with the Ordinance previously prepared by the City Attorney on meter size, giving a break on irrigation meters and changing the language on when and how it takes effect. City Manager Shryock reminded that these fees could only go for expansion of the system.

### Item 3. Goals and Objectives

Commissioner Martin and Vice Mayor Randall had their list of objectives and goals they would like to see accomplished for the City. Commissioner Martin listed expanding the Waste Water Plant as did Ms. Randall. Also to repair streets, pass impact fees, complete Recreation Park and continue to upgrade city equipment. Vice Mayor Randall also would like to see the downtown area revitalized, a spring or summer festival, program for business to have from start to finish and welcome packet for new residents. Commissioner Carlton stated he would like to see the City Hall expanded to have an office for the Commissioners. Mayor Roberts voiced that she would like to see something done about the water lines and the rusty water.

### Item 4. City Manager's Salary

Mayor Roberts communicated that she had researched neighboring cities and found that Hawthorne's salary for a City Manager was the lowest and recommended a raise. Commissioner Carlton voiced waiting until after the audit and see where the budget falls. Commissioner Martin pointed out that to get good quality people the range of salary must be set at what it takes to get them. Commissioner Knowles stated when looking at other cities, issues such as their audit, budget, revenues and number of personnel must be considered. Mayor Roberts advised that she would look at these issues.

Mayor Roberts adjourned the meeting at 2:30 PM.

These Minutes of the October 6, 2005 Commission Workshop are submitted for approval.

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Chad M. Shryock, City Manager

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DeLoris Roberts-Cheatham, Mayor

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Donna R. Mayes, CMC  
City Clerk